



SOLWAY BASKETBALL INC.



CHILD SAFETY REPORTING PROCESS

WHO CAN REPORT?

PARENT

CHILD

STAFF OR VOLUNTEER

WHAT TO REPORT?

ANY CHILD SAFETY CONCERNS, INCLUDING:

- Disclosure of abuse or harm
- Allegation, suspicion or observation
- Breach of Code of Conduct
- Environmental safety issues

CALL 000 IF A CHILD IS IN IMMEDIATE DANGER

HOW TO REPORT?

Face-to-face verbal report, letter, email, telephone call, meeting

WHO TO?

CHILD SAFETY PERSON OR CLUB EXECUTIVE

WHAT HAPPENS NEXT?

THE CHILD SAFETY PERSON OR CLUB EXECUTIVE WILL:

- Offer support to the child, the parents, the person who reports and the accused staff member or volunteer
- Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence disciplinary process (if required)
- Decide, in accordance with legal requirements and duty of care, whether the matter should/must be reported to police or Child Protection and make report as soon as possible if required

OUTCOME

Investigation, outcome decided; relevant staff, volunteers, parents and child notified of outcome of investigation; policies, procedures updated where necessary.