



SOLWAY BASKETBALL INC.



SCREENING PROCEDURES

The child safe standards require organisations that provide services for children to have screening, supervision, training and other human resources practices that reduce the risk of child abuse by new and existing personnel. You may already have existing practices. You can use this resource to inform good human resources practices in your organisation.

As required by the Basketball Victoria Member Protection By-Laws, this attachment sets out the screening process for people in our Club who work, coach, supervise or have regular unsupervised contact with people under the age of 18 years.

Our Club will:

- Identify positions that involve working, coaching, supervising or regular unsupervised contact with people under the age of 18 years.
- Obtain a completed Member Protection Declaration (MPD) from all people who are identified in the above step and keep it in a secure place.
- Provide an opportunity for a person to give an explanation if a MPD isn't provided or it reveals that the person doesn't satisfactorily meet any of the clauses in the MPD. We will then make an assessment as to whether the person may be unsuitable to work with people under the age of 18 years. If unsatisfied we will not appoint them to the role/position.
- Where possible, check a person's referees (verbal or written) about his/her suitability for the role.
- Make sure that the person being interviewed/screened has a valid Working With Children Check (WWC) issued by the Victorian Government. Our Club recognises two (2) exceptions to the Working with Children Check – police officers and teachers. These personnel will not be required to have a Victorian WWC for the positions identified in Step 1.